

MINUTES OF WILLACY COUNTY DRAINAGE DISTRICT NO. 1

A meeting of the Board of Directors of Willacy County Drainage District No. 1 convened on February 18, 2026, at the District's office in Lyford, Texas, pursuant to notice duly given as required by law. Present were:

Terry Galle, President
Glenn Wilde, Vice-President
Melvin Gay, Secretary
Charles Chappell, Director
Daniel Vassberg, Director
Thomas Zdansky, Director

Casey McNutt, General Manager
B. R. Dossett, Attorney

Directors Absent: Dan Klostermann

President Galle called the meeting to order at 10:30 a.m. and presided.

1. Minutes. The minutes of the January 14, 2026 meeting were presented. The motion was made by Daniel Vassberg and seconded by Glenn Wilde to approve the minutes of the January 14, 2026 meeting. Following a discussion, the motion unanimously carried.
2. Public Comment Period. No one appeared. No comments were submitted by email or fax.
3. May 2, 2026 Election.
 - 3.1 Secretary Gay reported:
 - a. The deadline to file an Application for Place on the Ballot for the May 2, 2026 election has passed, being 5:00 p.m. on February 13, 2026, and the deadline to file a Declaration of Write-in Candidacy for said election has passed, being 5:00 p.m. on February 17, 2026.
 - b. The following persons filed an application for a place on the ballot (in alphabetical order):

Place 6	Charles Chappell
	Daniel J. Fern
Place 7	Velma N. Garcia
	Daniel Vassberg
 - c. No one filed a Declaration of Write-in Candidacy.
 - d. No proposition is to appear on the ballot.
 - 3.2 Consider and take action necessary to conduct the election.
 - a. Manager McNutt reported that the drawing for place on the ballot will be held on February 26, 2026.
 - b. Manager McNutt will meet with the County Election Administrator to discuss the County Election Office handling the election.

4. Willacy Main Drain: Union Pacific Railroad declaration of emergency and demand that District replace the crossing pursuant to 1986 agreement. The railroad is receptive to the installation of a sleeve. Before the District's Engineer can finalize the plans for the sleeve, he must determine that the sleeve will not negatively impact the flow capacity of the crossing.
5. Projects: Lateral G-Willacy County widening and improvements between Hidalgo-Willacy Joint Venture Drain and Business 77 (Grants awarded to Willacy County).
 - 5.1 Segment between Simo Road and I-69/U.S. Hwy 77 east frontage road—1000 feet more or less (FEMA Grant).
 - (a) Status Report. No update has been provided since the last meeting.
 - (b) Matters requiring Board action. None.
 - 5.2 Remainder of Project/Joint Flood Control Project TWDB No. 40069 (TWDB Grant).
 - (a) Status Report. The plans have been approved. Paperwork required by TWDB is now being prepared. Because Hidalgo County Drainage District No. 1, instead of a contractor, will be doing the work, and because Willacy County Drainage District No. 1 owns the drain, the TWDB wants the District execute an "Addendum to Interlocal Cooperation Agreement Between Hidalgo County Drainage District No. 1, Willacy County, Texas, and Willacy County Drainage District No. 1" to acknowledge that the District has no objection to there being no performance bond.
 - (b) Matters requiring Board action. The motion was made by Daniel Vassberg, and seconded by Glenn Wilde, that Manager McNutt be authorized to sign the "Addendum to Interlocal Cooperation Agreement Between Hidalgo County Drainage District No. 1, Willacy County, Texas, and Willacy County Drainage District No. 1" required by the TWDB. Following a discussion, the motion unanimously carried.
6. Projects: Master Drainage Plan-USDA Grant.
 - 6.1 Status Report. No change in status. Still waiting for the funding of the grant to be approved.
 - 6.2 Matters requiring Board action. None.
7. Reports. Receive reports and make decisions regarding the subject of such reports:
 - 7.1 Manager:
 - (a) Work accomplished since the last Board meeting. Report presented and discussed.
 - (b) Hidalgo-Willacy Joint Venture Drain—Amendment of Panchita Control Structure Operations Protocols and Procedures. The District's Engineer requested proposals for the survey and advised that the lowest quote was \$14,000.00 submitted by Rios Surveying, LLC and recommended that he be authorized to engage Rios Surveying LLC to provide the survey work. The motion was made by Thomas Zdansky, and seconded by Melvin Gay, that the District's Engineer be authorized to engage Rios Surveying LLC to provide

the required survey work at a cost of \$14,000.00. Following a discussion, the motion carried.

7.2 Attorney. All matters discussed under other agenda items.

8. Financial

8.1 Financial Report for the month of January 2026. Presented and discussed.


8.2 Payment of Accounts (M & O Account). The motion was made by Charles Chappell and seconded by Thomas Zdansky that payment of these accounts be approved:

Payroll/Monthly Wages	Transfer to Payroll Acct.	ET	\$55,000.00
Corporate Card, Wells Fargo/Mastercard	Office/Operating/Misc.	ACH	\$532.25
AT&T Mobile	Telephones-Cell phones	ACH	\$107.40
Culligan	Water Dispenser Rental	ACH	\$40.00
VTX	Internet & Phone	ACH	\$184.42
Reliant Energy	Electricity-Utilities	ACH	\$441.69
Sancant IT Maintenance-Internet	Services provided	ACH	\$1,250.00
Gerber Life Insurance-Manager	Insurance	ACH	\$158.36
Pitney Bowes Leasing-Postage Meter	Quarterly payment	ACH	\$53.48
Taylor G. Hasson	Housekeeping	3961	\$280.00
Guardian Insurance-Qtrly Employee Supp.	Insurance	3962	\$1,512.80
Guardian Insurance	Employee Paid Insurance	3963	\$220.48
Willacy County Treasurer's Office-Dec.	Employee Health Ins.	3964	\$5,497.75
Dossett Law Office-Retainer	Legal-Retainer	3965	\$150.00
Xerox Financial-Copier/Printer Lease	Office Supplies	3966	\$266.25
City of Lyford-Water/Sewer	Utilities	3967	\$77.50
Superior Alarms	Building Maintenance	3968	\$237.50
Garver Engineering, LLC	Engineering Servces	3969	\$19,911.60
Atmax Equipment Co.	Equipment Maintenance	3970	\$856.00
Holt	Equipment Maintenance	3971	\$1,171.50
John Deere Financial	Equipment Maintenance	3972	\$708.64
O'Reilly Auto Parts	Equipment Maintenance	3973	\$69.73
Burton Pro-Billing & Funding	Equipment Maintenance	3974	\$123.91
Casey McNutt	Meeting Expense	3975	\$106.14
Alamo Lumber Supply	Operating Supplies	3976	\$153.61
Willacy CO-OP	Operating Supplies	3977	\$30.02
Capital Group American Funds	Retirement Expense	3978	\$57.31
Willacy County Clerk	Office Expense	3979	\$37.00
Total			<u>\$89,245.25</u>

Following a discussion, the motion unanimously carried.

9. Take up such other matters as may properly be brought before the Board. None.

10. Adjournment. There being no other business, the motion was made by Thomas Zdansky and seconded by Charles Chappell that the meeting be adjourned, whereupon the meeting was adjourned at 12:02 p.m.


Terry Galle, President


Melvin Gay, Secretary