

MINUTES OF WILLACY COUNTY DRAINAGE DISTRICT NO. 1

A meeting of the Board of Directors of Willacy County Drainage District No. 1 convened on May 13, 2026, at the District's office in Lyford, Texas, pursuant to notice duly given as required by law. Present were:

Terry Galle, President
Glenn Wilde, Vice-President
Melvin Gay, Secretary
Charles Chappell, Director
Dan Klostermann, Director
Daniel Vassberg, Director
Thomas Zdansky, Director

Casey McNutt, General Manager
B. R. Dossett, Attorney

Also present was Velma N. Garcia.

Directors Absent: None

President Galle called the meeting to order at 10:30 a.m. and presided.

1. Minutes.

1.1 The minutes of the April 8, 2026 meeting were presented. The motion was made by Glenn Wilde, and seconded by Thomas Zdansky, to approve the minutes of the April 8, 2026 meeting. Following a discussion, the motion unanimously carried.

2. Public Comment Period. No one appeared. No comments were submitted by email or fax.

3. City of Lyford-Request that the District enter into an Interlocal Cooperation Contract to provide assistance for a City Drainage project. The City Manager and public works director appeared and presented a request that the District assist the City by providing labor and equipment for work at the detention basin that discharges into Lateral G, and the District clean the cattails from the intake channel of the City's pump station located at the detention basin / City park southeast of District Office. Manager McNutt advised that the District does not have the equipment and expertise to do the work needed at the detention basin, and advised that in his opinion, the cattails do not pose a problem during a rain event. No action.

4. May 2, 2026 Election.

4.1 Canvas of Election Results. The County Election Officers report was received:

<u>Place 6</u>		<u>Place 7</u>	
Charles Chappell	241	Daniel Vassberg	179
Daniel J. Fern	167	Velma N. Garcia	254

Whereupon it was declared that Charles Chappell and Velma N. Garcia are each duly

- 4.2 Post-election Report. Charles Chappell and Velma N. Garcia have each submitted the required Statement and taken the Oath of Office. A continuation certificate has been received for Charles Chappell's bond. Velma N. Garcia has signed her bond. Accordingly, each is duly qualified to assume the office of Director effective May 21, 2026.
5. Election of Board Officers. It was noted that Water Code § 49.054(b) requires that the Board elect officers after each Directors election, but does not require that the election be held at the first board meeting after the election. The Board was of the opinion the election of Board officers should be deferred to the June Board meeting. No action.
6. Audit of Fiscal Year ended December 31, 2025. The Auditor advised that he anticipates that the audit will be completed by June 30, 2026.
7. Willacy Main Drain: Union Pacific Railroad declaration of emergency and demand that District replace the crossing pursuant to 1986 agreement. UPRR has approved the installation of sleeves. The next step in the process is for the District's engineer to do hydrologic and hydraulic modeling to determine that the sleeves will not significantly reduce the capacity of the crossing. The motion was made by Dan Klostermann and seconded by Charles Chappel that the District's engineer be authorized and directed to do the required hydrologic and hydraulic modeling. Following a discussion, the motion unanimously carried.
8. Projects: Lateral G-Willacy County widening and improvements between Hidalgo-Willacy Joint Venture Drain and Business 77 (Grants awarded to Willacy County).
 - 8.1 Segment between Simo Road and I-69/U.S. Hwy 77 east frontage road—1000 feet more or less (FEMA Grant).
 - (a) Status Report. No status report has been provided.
 - (b) Matters requiring Board action. None.
 - 8.2 Remainder of Project/Joint Flood Control Project TWDB No. 40069 (TWDB Grant).
 - (a) Status Report. The County has advised that it is still waiting on TWDB final approval.
 - (b) Matters requiring Board action. None.
9. Projects: Master Drainage Plan-USDA Grant.
 - 9.1 Status Report. No change in status.
 - 9.2 Matters requiring Board action. None.
10. Hidalgo-Willacy Joint Venture Drain—Amendment of Panchita Control Structure Operations Protocols and Procedures.
 - 10.1 Status Report. In is anticipated that the District's Engineer will submit this report and recommendations at the June Board Meeting.
 - 10.2 Matters requiring Board action. None.

11. Reports. Receive reports and make decisions regarding the subject of such reports:

11.1 Manager:

- (a) Work accomplished since the last Board meeting. Report presented and discussed.
- (b) Hidalgo-Willacy Joint Venture Drain. Pursuant to the agreement with the El Saez Ranch a meeting of representative of the El Saez Ranch, Hidalgo Drainage District No. 1, and Willacy County Drainage District No.1 2ill be held next week. Manager McNutt will attend on behalf of the District.

11.2 Attorney.

- (a) Bay Runner Pipeline breach of License Agreement. Representatives of Bay Runner Pipeline LLC appeared. Although the License Agreement does not allow road crossings of drains, Bay Runner constructed a bridge over all of WCDD#1's drains. In addition to the issue of that the bridges should not have been installed, at the Lateral E crossing supports were installed in the drain channel, and at all three drains, abutments and supports were installed along the drrain channels. Demand has been made that the crossings be removed immediately. Bay Runner advised that the supports have been removed from the channel of Lateral E and requested that the bridges be allowed to remain on the condition that it will anchor the bridge decks and supports along the drain channels and will remove the bridges no later than May 27, 2026. The motion was made by Thomas Zdansky and seconded by Melvin Gay that the request of Bay Runner be granted. Following a discussion, the motion unanimously carried. It was noted that Bay Runner shall be responsible for the repair of the damage done to the drains.

12. Financial

12.1 Financial Report for the month of April 2026. Presented and discussed. The motion was made by Thomas Zdansky and seconded by Melvin Gay that the reports be accepted. Following a discussion, the motion unanimously carried.

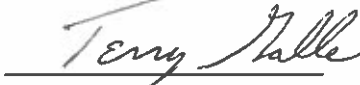
12.2 Payment of Accounts (M & O Account). The motion was made by Thomas Zdansky and seconded by Melvin Gay that payment of these accounts be approved:

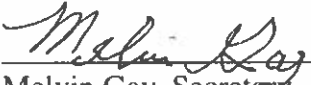
Payroll/Monthly Wages	Transfer to Payroll Acct.	ET	\$40,000.00
Corporate Card, Wells Fargo/Mastercard	Office/Operating/Misc.	ACH	\$1,971.01
AT&T Mobile	Telephones-Cell phones	ACH	\$82.24
Culligan	Water Dispenser Rental	ACH	\$40.00
VTX	Internet & Phone	ACH	\$184.10
Reliant Energy	Electricity-Utilities	ACH	\$293.78
Santcant IT Maintainence-Internet	Services provided	ACH	\$250.00
CNA Surety-bond for Charles Chappel	Election expense	ACH	135.00
Gerber Life Insurance-Manager	Insurance	ACH	\$158.36
Pitney Bowes Leasing-Postage meter	Postage	ACH	\$20.00
Pitney Bowes Leasing-Postage meter/Quarterly	Postage	ACH	\$63.48
Taylor G. Hasson	Housekeeping	4010	\$280.00
Guardian Insurance	Employee Paid Insurance	4011	\$274.87
Willacy County Treasurer's Office	Employee Health Ins.	4012	\$5,478.92

Dossett Law Office-Retainer	Legal-Retainer	4013	\$150.00
Dossett Law Office	General Legal Work	4014	2,505.00
Xerox Financial-Copier/Printer Lease	Office Supplies	4015	\$266.25
City of Lyford-Water/Sewer	Utilities	4016	\$77.72
Superior Alarms-monitoring fee May-Oct	Building Maintenance	4017	\$180.00
Garver Engineering, LLC	Engineering Services	4018	\$836.50
Atmax Equipment Co.	Equipment Maintenance	4019	\$2,399.18
O'Reilly Auto Parts	Operating Supplies	4020	\$226.89
T&W Tire	Equipment Maintenance	4021	\$532.38
Alamo Lumber Supply	Operating Supplies	4022	\$98.32
Alamo Iron Works	Operating Supplies	4023	\$1,114.48
Linde Gas & Equipment, Inc.	Operating Supplies	4024	\$71.54
Pico Propane and Fuels	Fuel-Operating Supplies	4025	\$2,359.72
Thomas Farm & Ranch, LLC	Operating Supplies	4026	\$3.54
TOPS	Operating Supplies	4027	\$775.98
Employee Retirement System of Texas	Personnel	4028	35.00
Total			<u>\$60,864.26</u>

Following a discussion, the motion unanimously carried.

13. Take up such other matters as may properly be brought before the Board. It was noted that Daniel Vassberg's service as a Director, which began on January 20, 1996, will end on May 21, 2026. It was also noted that he had served as Vice-President from January 22, 1997 to September 12, 2012, and President from September 12, 2012 to May 26, 2021. Whereupon all of his fellow Board members thanked him for his of commitment, leadership, and service to the District.
14. Adjournment. There being no other business, the motion was made by Daniel Vassberg and seconded by Melvin Gay that the meeting be adjourned, whereupon the meeting was adjourned at 12:42 p.m.


Terry Galle, President


Melvin Gay, Secretary